Texas Commission On Environmental Quality AGENDA ITEM REQUEST

AGENDA REQUESTED: July 9, 2008 DATE OF REQUEST: June 10, 2008

NAME & NUMBER OF PERSON TO CONTACT REGARDING CHANGES TO

THIS REQUEST, IF NEEDED: Barbara Mayer at 239-4739

CAPTION: Docket No. 2008-0942-MIS. Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts by certain state agencies. [David Timberger]

Chief Clerk must	send Notice	of App	plication	/Hearing
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Type of Matter:

County:

Uncontested:

Contested:

CHIEF CLERKS OFFICE

ON ENVIRONMENTAL

Kevin McCalla, Director General Law Division

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY



A RESOLUTION

Regarding acceptance of gifts and donations in accordance with Chapter 575 of the Government Code concerning acceptance of gifts and donations by certain state agencies; **2008-0942-MIS**.

WHEREAS, Chapter 575 of the Government Code provides that a majority of the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500.00 or more in an open meeting no later than the 90th day after the date the gift is accepted.

WHEREAS, a list of gifts and donations submitted for acknowledgment is attached as Exhibit "A." The gifts have been accepted by the Executive Director. The list includes a description and amount of each gift or donation with a value of \$500.00 or more, the donor's name, and a statement regarding the purpose of each gift or donation in accordance with Section 575.004 of Chapter 575.

NOW, THEREFORE BE IT RESOLVED BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY that the Commission acknowledges acceptance of the gifts and donations listed in Exhibit "A" in accordance with Chapter 575 of the Government Code.

Issued this the	_ day of	, 2008
		TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
		Buddy Garcia, Chairman

Exhibit A

	REIMBURSED TOTAL	\$1,014.60		\$1,450.88	\$1,616.03
	R	\$33.00 \$442.75 \$108.44 \$406.41		\$62.05 \$749.60 \$178.93 \$460.30	\$787.00 \$116.59 \$664.80 \$36.00 \$11.64
June 2008	REIMBURSED	Public Transport: Air: Meals: Lodging: Parking:		Fares: Air: Meals: Lodging:	Air: Meals: Lodging: Parking: Mileage:
through	DATE RECEIVED	03/25/08	03/06/08		03/24/08
March 2008	PURPOSE OF TRIP	Attend the AOSDWA Security Coordinators Workshop	ASTSWMO Focus Group Meeting		Resource Conservation Challenge Workshop
RONMENTAL QUALITY XTY REIMBURSEMENT	DATES OF DESTINATION TRAVEL	01/22/08-01/25/08 New Orleans, LA	11/08/07-11/09/07 Washington, D.C.		03/04/08-03/07/08 Crystal City, VA
TEXAS COMMISSION ON ENVIRONMENTAL QUALITY DECLARATION OF THIRD PARTY REIMBURSEMENT OVER \$500.00	REIMBURSING TRAVELERS ORGANIZATION NAME	"Association of Kunze, Jeffrey State Drinking Water Administrators - AOSDWA	Association of State Cedilote, Marshall and Territorial Solid Waste Management Officials - ASTSWMO		ASTSWMO Greer, David

\$1,075.80		\$1,015.10	51 031 80	NO.100119	\$902.75
	\$18.75 \$512.00 \$52.50 \$460.00 \$18.00 \$14.55	\$17.00 \$551.60 \$42.00 \$370.00 \$18.00		\$14.16 \$3.00 \$43.00 \$78.88 \$460.30 \$18.00 \$14.55	\$12.00 \$282.50 \$114.93 \$469.32 \$24.00
	Transportation: Air: Meals: Lodging: Parking:	Transportation: Air: Meals: Lodging: Parking:	MIIICABC.	Fares: Transportation: Air: Meals: Lodging: Parking:	Taxi: Air: Meals: Lodging: Parking:
05/19/08		03/11/08	04/14/08		06/10/08
Participate in ASTSWMO State/Federal Issues Coordination Focus Group		Attend ASTSWMO State/Federal Focus Group Meeting	ASTSWMO Sediments Focus Group Meeting		· 2008 Exchange Network National Meeting
02/21/08-02/22/08 Washington, D.C.		06/10/07-06/12/07 Washington, D.C.	03/17/08-03/19/08 Washington, D.C.		04/28/08-05/01/08 Nashville, TN
Posnick, Allan		Posnick, Allan	Reat, Vickie		Blanchard, George
ASTSWMO		ASTSWMO	ASTSWMO		ECOS- Environmental Council of States

\$1,032.50	\$1,400.00	\$939.86	\$614.16
\$358.00 \$166.00 \$446.22 \$28.28 \$34.00	\$61.00 \$118.00 \$592.00 \$131.00 \$498.00	\$170.00 \$340.00 \$40.00 \$389.86	\$69.00 \$171.50 \$334.14 \$24.00
Air: Meals: Lodging: Mileage Misc:	Fares: Transportation: Air: Meals: Lodging:	Meals: Lodging: Parking: Mileage:	Transportation: Meals: Lodging: Parking Mileage:
	03/19/08	80/50/90	03/10/08
Attend and Participate in the EPA's NAFT Government Advisory Committee Meeting	To Attend the GWPC Meeting	Spring 2008 Conference and Board of Directors Meeting	Attend a National Advisory Committee Meeting to develop chemical-specific Acute Exposure Guideline Levels
04/15/08-04/17/08 Washington, D.C.	02/25/08-02/27/08 Washington, D.C.	04/14/08-04/18/08 Oklahoma City, OK	12/04/07-12/07/07 Orlando, FL
Rubinstein, Carlos	Knape, Ben	Bynum, Malcolm P.	Grant, Roberta L.
EPA- Environmental Protection Agency	GWPC- Ground Water Protection Council	Southern Environmental Enforcement Network	USEPA

\$1,090.95	\$1,054.45	\$14,238.97
\$2.70 \$224.00 \$825.69 \$24.00 \$14.56	\$756.25 \$29.71 \$247.50 \$20.99	\$14,238.97
Transportation: Meals: Lodging: Parking:	Air: Meals: Lodging: Parking:	TOTALS:
03/26/08	05/20/08	
Attend a National Advisory Committee meeting to develop chemical-specific Acute Exposure Guideline Levels (NAC/AEGL- 45)	Support Chairman Garcia in his role as representative at a meeting of the Environment Water Table of the Border Governors Conference and moderate the meetino	
03/05/08-03/05/08 Alexandria, VA	Western Governors Niemeyer, Stephen M. 04/09/08-04/11/08 San Diego, CA Association	
Grant, Roberta L.	rnors Niemeyer, Stephen M.	
USEPA	Western Gove Association	

	REIMBURSED TOTAL	\$1,014.60	0.5 K 1.0		\$1,616.03
	R	\$33.00 \$442.75 \$108.44 \$406.41		\$62.05 \$749.60 \$178.93 \$460.30	\$787.00 \$116.59 \$664.80 \$36.00 \$11.64
June 2008	REIMBURSED	Public Transport: Air: Meals: Lodging: Parking:		Fares: Air: Meals: Lodging:	Air: Meals: Lodging: Parking: Mileage:
through	DATE RECEIVED	03/25/08	03/06/08		03/24/08
March 2008	PURPOSE OF TRIP	Attend the AOSDWA Security Coordinators Workshop	ASTSWMO Focus Group Meeting		Resource Conservation Challenge Workshop
FAL QUALITY 3URSEMENT	DESTINATION	01/22/08-01/25/08 New Orleans, LA	11/08/07-11/09/07 Washington, D.C.		03/04/08-03/07/08 Crystal City, VA
RONMEN] XTY REIM	DATES OF TRAVEL	01/22/08-01	11/08/07-1		03/04/08-0
TEXAS COMMISSION ON ENVIRONMENT. DECLARATION OF THIRD PARTY REIMBI OVER \$500.00 .	TRAVELERS ON NAME	Kunze, Jeffrey	Association of State Cedilote, Marshall and Territorial Solid Waste Management Officials -		Greer, David
TEXAS COM DECLARATI OVER \$500.00	REIMBURSING TRAVI ORGANIZATION NAME	"Association of State Drinking Water Administrators - AOSDWA	Association of State and Territorial Solid Waste Management Officials - ASTSWMO		ASTSWMO

\$1,075.80		\$1,015.10	\$1,031.89		\$902.75
	\$18.75 \$512.00 \$52.50 \$460.00 \$18.00	\$17.00 \$551.60 \$42.00 \$370.00	\$16.50	\$14.16 \$3.00 \$443.00 \$78.88 \$460.30 \$18.00 \$14.55	\$12.00 \$282.50 \$114.93 \$469.32 \$24.00
	Transportation: Air: Meals: Lodging: Parking: Mileage:	Transportation: Air: Meals: Lodging:	rarking: Mileage:	Fares: Transportation: Air: Meals: Lodging: Parking:	Taxi: Air: Meals: Lodging: Parking:
05/19/08		03/11/08	04/14/08		06/10/08
Participate in ASTSWMO State/Federal Issues Coordination Focus Group		Attend ASTSWMO State/Federal Focus Group Meeting	ASTSWMO Sediments Focus Group Meeting		· 2008 Exchange Network National Meeting
02/21/08-02/22/08 Washington, D.C.		06/10/07-06/12/07 Washington, D.C.	03/17/08-03/19/08 Washington, D.C.		04/28/08-05/01/08 Nashville, TN
Posnick, Allan		Posnick, Allan	Reat, Vickie		Blanchard, George
ASTSWMO		ASTSWMO	ASTSWMO		ECOS- Environmental Council of States

\$1,032.50	\$1,400.00	\$939.86	\$614.16
\$338.00 \$166.00 \$446.22 \$28.28	\$54.00 \$61.00 \$118.00 \$592.00 \$131.00 \$498.00	\$170.00 \$340.00 \$40.00 \$389.86	\$69.00 \$171.50 \$334.14 \$24.00 \$15.52
Air: Meals: Lodging: Mileage	Misc: Fares: Transportation: Air: Meals: Lodging:	Meals: Lodging: Parking: Mileage:	Transportation: Meals: Lodging: Parking Mileage:
06/03/08	03/19/08	80/20/90	03/10/08
Attend and Participate in the EPA's NAFT Government Advisory Committee Meeting	To Attend the GWPC Meeting	Spring 2008 Conference and Board of Directors Meeting	Attend a National Advisory Committee Meeting to develop chemical-specific Acute Exposure Guideline Levels
04/15/08-04/17/08 Washington, D.C.	02/25/08-02/27/08 Washington, D.C.	04/14/08-04/18/08 Oklahoma City, OK	12/04/07-12/07/07 Orlando, FL
Rubinstein, Carlos	Knape, Ben	Bynum, Malcolm P.	Gram, Roberta L.
EPA- Environmental Protection Agency	GWPC- Ground Water Protection Council	Southern Environmental Enforcement Network	USEPA

\$1,090.95			\$1,054.45	\$14,238.97
;	\$2.70 \$224.00 \$825.69 \$24.00 \$14.56		\$756.25 \$29.71 \$247.50 \$20.99	\$14,238.97
	Transpotation: Meals: Lodging: Parking: Mileage:		Air: Meals: Lodging: Parking:	TOTALS:
03/26/08		05/20/08		
Attend a National Advisory Committee meeting to develop chemical-specific Acute Exposure Guideline Levels (NAC/AEGL- 45)		Support Chairman Garcia in his role as representative at a meeting of the Environment Water Table of the Border Governors Conference and moderate the	meetino	
03/05/08-03/05/08 Alexandria, VA		Westem Governors Niemeyer, Stephen M. 04/09/08-04/11/08 San Diego, CA Association		
Grant, Roberta L.		mors Niemeyer, Stephen M.		
USEPA		Western Gove Association		

Texas Commission On Environmental Quality

INTEROFFICE MEMORANDUM

To:

Commissioners

Date: June 17, 2008

Mark R. Vickery, P.G. Executive Director

From:

David Timberger, Personnel Attorney

General Law Division

Kevin McCalla, Director W

General Law Division

Stephanie Bergeron Perdue, Deputy Director

Office of Legal Services

Caption:

Docket No. 2008-0942 MIS. Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with-Chapter 575 of the Government Code, concerning acceptance of gifts and donations by certain

agencies.

Chapter 575 of the Government Code gives some specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 of the Government Code provides that the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500 or more in an open meeting no later than the 90th day after the date the gift is accepted. Chapter 575 of the Government Code further states the name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes. Chapter 575 of the Government Code is attached as Exhibit "A."

A list of gifts and donations is attached as Exhibit "B." A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Exhibit "B." The Declaration of Third Party Reimbursement forms are attached as Exhibit "C." The Executive Director's approval memorandum is attached as Exhibit "D."

Attachments

Exhibit "A" - Chapter 575 of the Government Code

Exhibit "B" - List of Gifts and Donations

Exhibit "C" - Declaration of Third Party Reimbursement Forms for supporting documentation

Exhibit "D" - Executive Director's approval memorandum

Exhibit A

CHAPTER 575. ACCEPTANCE OF GIFT BY STATE AGENCY

§ 575.001. Definitions

In this chapter:

- (1) "Gift" means a donation of money or property.
- (2) "State agency" means a board, commission, council, committee, department, office, agency, or other governmental entity in the executive or judicial branch of state government. The term does not include an institution of higher education as defined by Section 61.003, Education Code.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.002. Gifts of \$500 or More

This chapter applies only to a gift that has a value of \$500 or more.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.003. Acceptance of Gift by State Agency Governing Board

A state agency that has a governing board may accept a gift only if the agency has the authority to accept the gift and a majority of the board, in an open meeting, acknowledges the acceptance of the gift not later than the 90th day after the date the gift is accepted.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997. Amended by Acts 1999, 76th Leg., ch. 143, § 1, eff. Sept. 1, 1999.

§ 575.004. Record of Gift

A state agency that accepts a gift must record the name of the donor, a description of the gift, and a statement of the purpose of the gift in:

- (1) the minutes of the governing board of the agency; or
- (2) appropriate agency records, if the agency does not have a governing board.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.005. Acceptance of Gift From Party to Contested Case Prohibited

A state agency may not accept a gift from a person who is a party to a contested case before the agency until the 30th day after the date the decision in the case becomes final under Section 2001.144. In this section, "contested case" has the meaning assigned by Section 2001.003.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

Exhibit B

	REIMBURSED TOTAL	\$1,014.60		\$1,450.88		\$1,616.03
	1	\$33.00 \$442.75 \$108.44 \$406.41			\$62.05 \$749.60 \$178.93 \$460.30	\$787.00 \$116.59 \$664.80 \$36.00
	REIMBURSED	Public Transport: Air: Meals: Lodging: Parking:			Fares: Air: Meals: Lodging:	Air: Meals: Lodging: Parking: Mileage:
	DATE RECEIVED	03/25/08	80/90/80			03/24/08
	PURPOSE OF TRIP	Attend the AOSDWA Security Coordinators Workshop	ASTSWMO Focus Group Meeting			Resource Conservation Challenge Workshop
URSEMENT	DESTINATION	01/22/08-01/25/08 New Orleans, LA	11/08/07-11/09/07 Washington, D.C.			03/04/08-03/07/08 Crystal City, VA
TY REIMBI	DATES OF TRAVEL	01/22/08-01/2	11/08/07-11/			03/04/08-03/
DECLARATION OF THIRD PARTY REIMBURSEMENT OVER \$500.00	REIMBURSING TRAVELERS ORGANIZATION NAME	on of Kunze, Jeffrey king ators -	Association of State Cedilote, Marshall and Territorial Solid Waste Management Officials -			40 Greet, David
DECLARAT OVER \$500.00	REIMBURSING ORGANIZATIOI	"Association of State Drinking Water Administrators - AOSDWA	Association and Territori Waste Mana Officials -			ASTSWMO

June 2008

through

March 2008

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

\$1,075.80		\$1,015.10	\$1,031.89		\$902.75	
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	Transportation: Air: Meals: Lodging: Parking: Mileage:	Transportation: Air: Meals: Lodging: Parking:	í	Fares: Transportation: Air: Meals: Lodging: Parking:	Taxi: Air: Meals: Lodging: Parking:	
05/19/08		03/11/08	04/14/08		06/10/08	
Participate in ASTSWMO State/Federal Issues Coordination Focus Group		Attend ASTSWMO State/Federal Focus Group Meeting	ASTSWMO Sediments Focus Group Meeting		· 2008 Exchange Network National Meeting	
02/21/08-02/22/08 Washington, D.C.		06/10/07-06/12/07 Washington, D.C.	03/17/08-03/19/08 Washington, D.C.		04/28/08-05/01/08 Nashville, TN	
Posnick, Allan		Posnick, Allan	Reat, Vickie		Blanchard, George	
ASTSWMO		ASTSWMO	ASTSWMO		ECOS- Environmental Council of States	

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Air: Meals: Lodging: Mileage Misc:	Fares: Transportation: Air: Meals: Lodging:	Meals: Lodging: Parking: Mileage:	Transportation: Meals: Lodging: Parking Mileage:
06/03/08	03/16/08	06/05/08	03/10/08
Attend and Participate in the EPA's NAFT Government Advisory Committee Meeting	To Attend the GWPC Meeting	Spring 2008 Conference and Board of Directors Meeting	Attend a National Advisory Committee Meeting to develop chemical-specific Acute Exposure Guideline Levels
04/15/08-04/17/08 Washington, D.C.	02/25/08-02/27/08 Washington, D.C.	04/14/08-04/18/08 Oklahoma City, OK	12/04/07-12/07/07 Orlando, FL
Rubinstein, Carlos	Knape, Ben	Bynum, Malcolm P.	Grant, Roberta L.
EPA- Environmental Protection Agency	GWPC- Ground Water Protection Council	Southern Environmental Enforcement Network	USEPA

\$1,090.95	\$1,054.45	\$14,238.97
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Transportation: Meals: Lodging: Parking: Mileage:	Air: Meals: Lodging: Parking:	TOTALS:
03/26/08	05/20/08	
Attend a National Advisory Committee meeting to develop chemical-specific Acute Exposure Guideline Levels (NAC/AEGL- 45)	Support Chairman Garcia in his role as representative at a meeting of the Environment Water Table of the Border Governors Conference and moderate the meetino	
03/05/08-03/05/08 Alexandria, VA	04/09/08-04/11/08 San Diego, CA	
Grant, Roberta L.	Western Governors Niemeyer, Stephen M. Association	
USEPA	Western Governo Association	

Exhibit C

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: MC215.

(1) Employee's Name:	Jeffre	y Ku	nze		
(2) Dates of Travel:	01/22	/08 -	01/25/08		
(3) Destination:	New (Orlea	ns, LA		
(4) Purpose:			e Association o		Drinking Water Administrator's
(5) Reimbursing Organiz	zation:	_As	sociation of S	tate Drii	nking Water Administrators
(6) Itemized Expenses:					
Description		_T	otal	_	Additional Comments
Fares:		\$			
Public Transportation		\$	33.00		
Rental Car		\$		•	
Air		\$	442.75		
Meals		\$	108.44		
Lodging		\$	406.41		
Parking		\$	24.00		
Other:					
Business Telephone Call	S	\$			
Personal Vehicle Mileage	e	\$			
Seminar Registration/Fee	es	\$			
Misc. (Describe under		\$			
comments)					
Grand Total		\$	1014.60		
Approval Signatures:) र	1	7/08		
Employee Signature/	Date	-/			
(8) J. L. L.	3,	/)-	t/08		
Supervisor Signatu	re/Date		•		

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

TCEQ-10051 (Rev. 01/2007)

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	Marchall Ceducite	
(2) Dates of Travel:	205 12-8 2-dwared	7
(3) Destination:	Waynes, ton DC	The state of the s
(4) Purpose:	ASTSWAND FORUS C	100p Musting
(5) Reimbursing Organiza	ition: ASTSWMIC	
	(6) Itemized Exp	enses:
Description	Total	Additional Comments
Fares:	\$ GZ 05	
Public Transportation	\$	
Rental Car	\$	
Air	\$ 749.60	
Meals	\$ 178.93	
Lodging	\$ 460.30	
Parking	\$	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$	
Seminar Registration/Fee	s <u>\$</u>	
Misc (Describe under comments)	\$	
Grand Total	\$ 1450.88	
Approval Signatures: (7) Maryhard Ca Employee Signatur		
(8) Supervisor Sygnatu	3/4/2018	

The employee-supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	David	David Greer					
(2) Dates of Travel:	3/4/200)8 - 3/	7/2008				
(3) Destination:	Crystal	City.	Virginia				
(4) Purpose:	Resour	ce Coi	nservation Cl	hallenge	e Workshop		
(5) Reimbursing Organiz	ation:	AST	SWMO				
			(6) Itemized	Expen	ses:		
Description		Tota	al		Additional Comments		
Fares:		\$					
Public Transportation		\$					
Rental Car		\$					
Air		\$	787.00				
Meals		\$	116.59				
Lodging		\$	664.80				
Parking		\$	36.00				
Other:							
Business Telephone Cal	ls	\$					
Personal Vehicle Mileag	ze	\$	11.64				
Seminar Registration/Fe	es	\$					
Misc. (Describe under comments)		\$					
Grand Total			1616.03				
Approval Signatures:	/D-4-		3/24/0	38	-		
Employee Signatu (8) Supervisor Signat		3/	24/08		- Sim William III (C. 188)		

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name:	Allan	Posn	ick					
(2) Dates of Travel:	Febru	ary 21	-22, 2008					
(3) Destination:	Washi	Washington, D.C.						
(4) Purpose:		Participate in ASTSWMO State/Federal Issues Coordination Focus Group						
(5) Reimbursing Organiz	zation:		soc. of State and in nagement Officia	Territorial Solid Waste				
(6) Itemized Expenses:								
Description		To	otal	Additional Comments				
Fares:		\$						
Public Transportation		\$	18.75					
Rental Car		\$						
Air		\$	\$512					
Meals		\$	52.50					
Lodging		\$	460.00					
Parking		\$	18.00					
Other:								
Business Telephone Cal	lls	\$						
Personal Vehicle Mileag	ge	\$	14.55					
Seminar Registration/Fe	ees	\$						
Misc. (Describe under comments)		\$						
Grand Total		\$	1075.80					
Approval Signatures: (7) Allon	Pan	<u>.</u>	5/19/08					
Employee Signation (8) Supervisor Signation (8)			5/19/08					
Supervisor Signa	iui c/ 17 alt							

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	Allan	Posnick						
(2) Dates of Travel:	June 1	10-12, 2007						
(3) Destination:	Wash	ington D.C.						
(4) Purpose:	Atten	Attend ASTSWMO State/Federal Focus Group meeting						
(5) Reimbursing Organiz	zation:	Association of Sta Mgmt Officials	te and Federal Solid Waste					
		(6) Itemized	Expenses:					
Description		Total	Additional Comments					
Fares:		\$						
Public Transportation		\$ 17						
Rental Car		\$						
Air		\$ 551.60						
Meals		\$ 42						
Lodging		\$ 370						
Parking		\$ 18						
Other:								
Business Telephone Ca	lls	\$						
Personal Vehicle Milea	.ge	\$ 16.5 <i>p</i>						
Seminar Registration/F	ees	\$						
Misc. (Describe under comments)		\$						
Grand Total		\$ 1015,10						
Approval Signatures: (7) Office (7)	R	1 2/29/08						
(8) Employee Signa Supervisor Signa		3/11/= E						

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

. 0:

Posnick, Allan; Robles, Martha

Date:

6/13/2007 3:45 PM

Subject:

A Psonick Request for 3rd Party Declaration form

Good Afternoon

The Travel Unit has on file a Third Party Reimbursement For Travel Expenses Review by Ethics Attorney approved form for Allan's travel to Washington June 10-12 2007, to attend the Navy Environmental Awards Ceremony. This is a friendly reminder the employee is responsible for submitting a Declaration of Third Party Reimbursement form (copy attached with instructions) after reimbursement from the Third Party to the Travel Unit, MC 181 or fax 239-6273.

Since this travel was very recent reimbursement has probably not been received yet and if so just please be reminded

to submit the Declaration form in a timely manner once it is received.

The Declaration form is required by the Legal Division, Ethics Attorney to include in their report at the upcoming Commissioner's Agenda meeting. Please submit the Declaration for this trip if you have received reimbursement as soon as possible. Preferably by the close of business Friday June 15th since the Ethics Attorney has just requested all Declarations for this quarter be reported to them by Monday June 18.

A Declaration must be submitted even if the employee receives no direct monetary reimbursement from the Third Party but they pay for expenses on their behalf such as airfare or lodging, those expenses must be declared. If you are unsure of the dollar amount paid by the Third Party direct to a vendor(s) please contact the Third Party and request the information since estimates are not acceptable for the Ethics Attorney. Please contact me if you need further assistance. Thanks

Pam Byas
Financial Administration Division - Travel Unit
Travel Accountant
Office # 512-239-0256
Fax # 512-239-6273

as - Your Declaration of 3rd Party expenses

From:

Pam Byas

To:

Posnick, Allan

Date:

2/29/2008 5:09 PM

Subject: Your Declaration of 3rd Party expenses

Good Afternoon

According to our files the Ethics Attorney approved you for reimbursement of third party expenses for travel dates 06/11- 06/12/07 by ASTSWMO. To date the Travel Unit has not received your Declaration of 3rd Party Reimbursement form for this trip. Please complete and submit the Declaration form attached as soon as possible if you have already been reimbursed for this travel even if expenses were paid on your behalf those must be declared. If you have not yet received reimbursement or did not take the trip please reply to this email with that information for documentation. Thanks

Pam Byas Financial Administration Division - Travel Unit Travel Accountant Office # 512-239-0256 Fax # 512-239-6768

2332

FOR TRAVEL EXPENSES

called 2-28

will submit
or travel
li be void former
poolicy that
sursement for
povided:

m is

E mail

Ethics Attorney's approval of Third-Party Reimbursement for travel information submitted was incomplete or inaccurate, any approval given will be void information of the Texas Commission on Environmental Quality's (TCEQ) policy that will be in violation of the Agency's Ethics Attorney before receiving Third-Party reimbursement for requires prior approval of the Agency's Ethics Attorney before receiving Third-Party reimbursement for requires prior approval is based on, and limited to, the following information that you provided: travel expenses. Approval is based on, and limited to, the following information that you provided:

the Association of State and Territorial Solid Waste Management Officials (ASTSWMO)

The proposed travel reimbursement is restricted to travel-related expenses: transportation, lodging and meals. I have checked the listing of contested case hearings before the TCEQ, and the entity reimbursing these travel expenses is not a party to a contested case hearing, nor has it been a party to a contested case hearing which has become final within the past thirty (30) days

(3)Reir	nburs	ing Source:	ASTSWMO	
(4)App	гоуа,	is Requested		
	\int_{X}	Single trip	Dates of travel:	June 11-12, 2007
		Series of trips	for above purpose for fisca	l year
151			er this organization for above	16) Such (perty 5/17/2)
	Empl	nyer's Signature	Date	Division Director Signature Tate
۸ .	/		hird-Party Reimbursement eat renibursement to emplo	is granted for this trip. Each trip most be approved eyee is approved.
£ .		Approval for T	Third-Party Reimbursement	is granted for this series of trips for the purpose of
		U open ended	Deurrent fiscal year	
C i		Approval for T	hird-Party Reimbursement	is approved only if reimbursement is payable to TCEQ.
D.)		Approval for T	hird-Party Reimbursement	is DENIED.
		al granted applie supervisor(s)	s only to the method of pay	ment. The employee must obtain approval for the trip
10		<i>c</i> =		

This form must be submitted for review and approval by the Ethics Attorney, General Law Division, MC 173, at least seven working days prior to the departure date. After review by the Ethics Attorney, the form with the Travel Authorization should be submitted to Financial Administration, Travel Unit, MC215 or fax to 239-6768. Once the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, a copy of the "Declaration of Third Party Reimbursement" form must be sent to the Travel Unit, Attention: Sharon Steinfeldt, MC215.

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name:	Vicki	e Reat				
(2) Dates of Travel:	March	March 17 – 19, 2008				
(3) Destination:	Wash	Washington, D.C.				
(4) Purpose:	ASTS	ASTSWMO Sediments Focus Group Meeting				
(5) Reimbursing Organiz	zation:	Association of State & Territ Officials	orial Solid Waste Management			
(6) Itemized Expenses:						
Description		Total	Additional Comments			
Fares:		\$ 14.16	Super Shuttle to hotel			
Public Transportation		\$ 3.00	METRO			
Rental Car		\$				
Air		\$ 443.00				
Meals		\$ 78.88				
Lodging		\$ 460.30	402.00 plus 58.30 in hotel tax			
Parking		\$ 18.00	Austin airport			
Other:						
Business Telephone Cal	ls	\$				
Personal Vehicle Mileag	ge	\$ 14.55				
Seminar Registration/Fe	es	\$				
Misc. (Describe under comments)		\$				
Grand Total		\$ 1,031.89				
Approval Signatures:		<u> </u>	<u>-</u> 8			
Employee Signatu (8) At A	ire/Date £1)}}	+ 4/14/08				

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

Supervisor Signature/Date

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Compleyed's News	Coorgo Planahand	
(1) Employee's Name:	George Blanchard	National Meeting mental Council of States e see attached form for details.
(2) Dates of Travel:	4/28 - 5/1/2008	
(3) Destination:	Nashville, TN	
(4) Purpose:	2008 Exchange Network	National Meeting
(5) Reimbursing Organiz	zation: ECOS - Environ	mental Council of States
(6)	Itemized Expenses: Please	e see attached form for details.
Description	Total	Additional Comments as per attacked
Fares:	\$	us pac a contract
Public Transportation	\$	tayi 12.00
Rental Car	\$	
Air	\$	282.50
Meals	\$	114.93
Lodging	\$	469.32
Parking	\$	24.00
Other:		
Business Telephone Call	ls \$	
Personal Vehicle Mileag	ge \$	
Seminar Registration/Fe	es \$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 902.75	902.75 A
Approval Signatures:	Geneland	C/16/68
Employee Signatu (8) Supervisor Signatu	7	<u>C/10/08</u> <u>L/10/08</u>

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

ECOS TRAVEL REIMBURSEMENT FORM

		הכט	OO TRAVEL NEIMIE				
ADDRESS				Instructions:	TO DO UNITED TO STATE TO THE ST	**************************************	$Sh_{r_{2}}$
Name	George Blanchard	ard			r LLAGE Gometion.	requested information. Calculations will be do	avel for th:
Organization	Texas Commiss	Texas Commission on Environmental Quality	ental Quality	Please mail a	signed hard copy of t	a signed hard copy of this completed form and c	
Address	ox 1308	MC-197	2007	original receip	ots for all items \$25 ar	original receipts for all items \$25 and more to ECOS for reimb.	Ď.
City/State/ZIP	Austin 17	707	1-3000	Mail to:	1 -		
E COLO	512-239-0888				Canifol Street, NW)) ()
T ax	gblancha@tceq.state.tx.us	.state.tx.us		Suite 445	olloi olleet, mm		cation, M.
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			-	Ö	n, DC 20001 Phone	Phone: (202) 624-3660	to, this fo,
Maating Name (speci	Meeting Name (specify): 2008 Exchange Network National Meeting	vork National Me					7
Meeting Location and	Meeting Location and Dates (specify): Nashville,	ille, TN - April 29-May 1,	-May 1, 2008				SEM
Travel Start and End	Travel Start and End Dates and Times (specify):		1000年以上の1000年間に		936	Davi8	TOTALS
	ora is Day 1 Day 23	Date: En	ay∂. leribale: Enleicbale (E	ayo nter Date	Enter Date - Enter Dat	ie senierbaie Enierbaie	10:1
Dates of Trip (m/d/y):	1	4/29/2008 4/30	5	8			のでは、一般のでは、一般のでは、一般のでは、一般のでは、一般のでは、一般のでは、一般のでは、一般のでは、一般のでは、一般のでは、一般のでは、一般のでは、一般のでは、一般のでは、一般のでは、一般のでは、
TRANSPORTATION			1 7 7 7 D				282.50
Air/Train Eares	141.25		141.20				
Personal Car Mileage			1				
Mileage Charges		· · · · · · · · · · · · · · · · · · ·	12.00	0			24 00
Airport Parking		1、1、1、1、1、1、1、1、1、1、1、1、1、1、1、1、1、1、1、	24.00 24.00			是一种,我们们是一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一	(A)
Transportation Subt	18 E	Soo GSA page for per diem rates.		a.gov/Portal/	http://www.gsa.gov/Portal/gsa/ep/contentView.do?contentId=	?contentId=17943&contentTy	ntTy
Breakfast & The Breakfast		Provided Provided	1				34.18
Lunch			26.11				70.72
Unnerse Land	1. S	3.00			は東京の関係を対象を使用しています。 ・ 1990年 - 1990年		\$ 114.93
M&JE Subtotal		27.74 31.12 38.78		1//29 2015		新聞· 是 2000年 - 1000年 -	
HOTEL AND OTHER	(Please specify "		E				469.32
Hotel.	156.44	155,44	130.44				
Other	10 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	156 44	156.44				\$ 469.32 \$ 900.75
GRAND TOTAL AMO	AMOUNT OWED					100	
current rate is	\$ 0.485 p	\$ 0.485 per mile correct and in accordance with ECOS		Travel Policy (Please sign and o	d date): /#ty/	of the land	5/20/03
Make Check Payable To		Blanchard					
Mail Check to :	[] Address on File	Q	🛂 Above Addr	Above Address (NEW USERS ONLY)		OFFICE USE APPROVED	VED VED
M&IE Breakdown	\$39	4	\$49 3.554	\$59	\$64	CODE	
Breakfast	<u> </u>	7 0	13	16	18 i		
Lunch			24 	29	31	I O O OHECK#	#
Incidentals	ω ;	ω	3	3	یں		

Incidentals

BLA080520 Payee GEORGE G BLANCHARD Vendor ID BLANCHARDG ***Nine Hundred Two and 75/100 Dollars PAY TO THE ORDER OF: Invoice a Los Bass I sua Salto 1987 TEXAS CORNESSION ON ENVIRONMENTAL QUALITY SEORGE S BLANCHARD ENVIRONMENTAL COUNCIL OF THE STATES 444 N. CAPITOL ST. N.W. SUITE 445 WASHINGTON, DC 20001 (202) 624-3660 Geory Blanchard-'08 Exchnage Network Nat... Description Account #: Total : WACHOVIA BANK 06/02/2008 Discount \$0.00 \$0.00 VOID AFTER 90 DAYS ₩ **AMOUNT** 15-122/540 Amount DATE \$902.75 06/02/2008 \$902.75 17255 17255\$902.75 17255 3 Back included

AUGGIN, IX

ž

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name:	Carlos	Ru	binstein, Ai	rea Direct	ior			
(2) Dates of Travel:	April	15 -	17, 2008					
(3) Destination:	Washi	ngto	on, DC					
(4) Purpose:		Attend and Participate in the EPA"s NAFT Government Advisory Committee meeting.						
(5) Reimbursing Organiza	tion:	EP	A					
6) Itemized Expenses:								
Description		To	tal		Additional Comments			
Fares:		\$						
Public Transportation		\$						
Rental Car		\$						
Air		\$	358.00	大	Paid Directly by EPA			
Meals		\$	166.00					
Lodging		\$	446.22					
Parking		\$					ene gu	
Other:								
Business Telephone Calls		\$				-		
Personal Vehicle Mileage		\$	28.28	_	56 mi. * 50.5	:	 	
Seminar Registration/Fees		\$						
Misc. (Describe under comments)		\$	34.00		Intra-City Expenses: Ai Hotel - \$10.00, Airport (Parking - \$24.00			
Grand Total		\$	674.50 루를	358.00 x	1032.50			
Approval Signatures (1))/	4	ut	ulala	· 98			
Employee Signature/ (8) Supervisor Signature	odal		for g.	Sadl	ier 6/3/08			

Page 1

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

BEN KNAPE (i) Employee's Name: 02-25-27, 2008 (2) Dates of Travel: WASHINGTON D.C. (3) Destination: TO ATTEND THE GROUNDWATER PROTECTION (4) Purpose: COUNCIL MEETING. (5) Reimbursing Organization: **GWPC** (6) Itemized Expenses: **Additional Comments** Total Description 61.00 Fares: 118.00 Public Transportation \$ Rental Car \$ 592.00 Air S 131.00 Meals 498.00 \$ Lodging \$ Parking Other: \$ Business Telephone Calls \$ Personal Vehicle Mileage S Seminar Registration/Fees \$ Misc. (Describe under comments) \$1,400,00 **Grand Total** Approval Signatures; 3/14/08 c Lon 3/17/08 Employee Signature/Date

The employee superviso: signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

Supervisor Signature/Date

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name:	Malcolm P. Bynum			
(2) Dates of Travel.	April 14 - 18, 2008			
(3) Destination:	Oklahoma City, OK			
(4) Purpose.	Spring 2008 Conference and Board of Directors Meeting			
(5) Reimbursing Organization:		Southern Environmental Enforcement Network		
6) Itemized Expenses:				
Description		Total	Additional Comments	
Fares:		\$		
Public Transportation		\$		
Rental Car		\$		
Air		\$		
Meals		\$ 170.00		
Lodging		\$ 340.00		
Parking		\$ 40.00		
Other:				
Business Telephone Calls	Ş	\$		
Personal Vehicle Mileage		\$ 389.86		
Semmar Registration/Fee	S	\$		
Misc. (Describe under comments)		\$		
Grand Total		\$ 939.86	***************************************	
pproval Signatures:	2	6/3/08		
Employée Signatur (8) Supervisor Signatur	4	1 6/5/08		

The employee supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the remnonsing source

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Financial Administration, Travel Unit MC215

Roberta L. Grant	
12-04-07 to 12-07-07	
Orlando, Fl	
Attend a National Advisory Committee meeting to develop chemical-specific Acute Exposure Guideline Levels	

(6) Itemized Expenses:

Description	Total	Additional Comments
Description	S	
Fares:	\$ 69.00	
Public Transportation		
Rental Car	\$	
Air	\$	
Meals	\$ 171.50	
Lodging	\$ 334.14	
Parking	\$ 24.00	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$ 15.52	
Seminar Registration/Fees	\$	
Misc. (Describe under	\$	
comments)		
Grand Total	\$: 614.16	

Appr	oval Signatures:	
(7)	Polita Linguita	3-7-08
	Employee Signature/Date	
(8)	WI LA	5-7-08

Supervisor Signature/Date

The employee supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Financial Administration, Travel Unit MC215

(1) Employee's Name:	Roberta L. Grant
(2) Dates of Travel:	3-2-08 to 3-5-08
(3) Destination:	Alexandria, VA
(4) Purpose:	Attend a National Advisory Committee meeting to develop chemical-specific Acute Exposure Guideline Levels (NAC/AEGL-45)

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 2.70	
Rental Car	\$	
Air	\$	
Meals	\$ 224.00	
Lodging	\$ 825.69	
Parking	\$ 24.00	
Other:		
Business Telephone Calls	\$:
Personal Vehicle Mileage	\$ 14.56	
Seminar Registration/Fees	\$	
Misc. (Describe under	\$	
comments)		en e
Grand Total	\$ 1090.95	

Appr	<u>oyal Signatu</u> i	res:		
(7)	() Jetan	1. Sin	x 3-25-08	
	Employee S	ignature/Date		
(8)	WI	(4)	3-25-08	

Supervisor Signature/Date

The employee supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	Steph	en M	. Niemeyer,	P.E.		
(2) Dates of Travel:	April	9-11,	2008	white the same of		
(3) Destination:	San D	iego.	California			
(4) Purpose:	a meet	pport Chairman Garcia in his role as representative at neeting of the Environment Water Table of the Border overnors Conference and moderate the meeting				
(5) Reimbursing Organiz	zation:	We	stern Govern	ors Asso	ciation	
			(6) Itemized Expenses:			
Description		To	otal		Additional Comments	
Fares:		\$		_		
Public Transportation		\$				
Rental Car		\$				
Air		\$	756.25	_		
Meals		\$	29.71			
Lodging		\$	247.50			
Parking		\$	20.99			
Other:						
Personal Vehicle Mileag	ze	\$				
Seminar Registration/Fe	es	\$				
Misc. (Describe under comments)		\$		-		
Grand Total		\$	1054.45	_		<u></u>
Approval Signatures:	12		5/14/	/08	-	
Employee Signatu (8)	ire/Date	 1	5/19/6	, N	_	
Commission Claret	ure/Date	,				

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source

Exhibit D

Texas Commission On Environmental Quality

INTEROFFICE MEMORANDUM

To:

Mark R. Vickery, P.G.

Date: June 17, 2008

Date: 620-1

Executive Director

From:

David Timberger, Personnel Attorney

General Law Division

Kevin McCalla, Director KM

General Law Division

Stephanie Bergeron Perdue, Deputy Director

Office of Legal Services

Caption:

Docket No. 2008-0942-MIS. Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts and donations by certain

agencies.

Chapter 575 of the Government Code gives some specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 provides that the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500 or more in an open meeting no later than the 90th day after the date the gift is accepted. Chapter 575 further states the name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes. Chapter 575 of the Government Code is attached as Exhibit "A."

Before the Commission can acknowledge the acceptance of gifts and donations with a value of \$500 or more listed in Exhibit "B", the gifts must be accepted by the agency.

A list of gifts and donations is attached as Exhibit "B." A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Exhibit "B." The Declaration of Third Party Reimbursement forms are attached as Exhibit "C." Your signature below is needed to "accept" the aforementioned and referenced exhibits. We recommend you sign this form and accept the gifts.

I acknowledge and accept the gifts listed in Exhibit "B", on behalf of the Texas Commission on Environmental Quality.

Mark R. Vickery, P.G.

Executive Director

Texas Commission On Environmental Quality

INTEROFFICE MEMORANDUM

To:

Mark R. Vickery, P.G.

Date: June 17, 2008

Executive Director

From:

David Timberger, Personnel Attorney

General Law Division

Kevin McCalla, Director Krth

General Law Division

Stephanie Bergeron Perdue, Deputy Director

Office of Legal Services

Caption:

Docket No. 2008-0942-MIS. Consideration of gifts and donations of \$500.00 or

more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts and donations by certain

agencies.

Chapter 575 of the Government Code gives some specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 provides that the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500 or more in an open meeting no later than the 90th day after the date the gift is accepted. Chapter 575 further states the name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes. Chapter 575 of the Government Code is attached as Exhibit "A."

Before the Commission can acknowledge the acceptance of gifts and donations with a value of \$500 or more listed in Exhibit "B", the gifts must be accepted by the agency.

A list of gifts and donations is attached as Exhibit "B." A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Exhibit "B." The Declaration of Third Party Reimbursement forms are attached as Exhibit "C." Your signature below is needed to "accept" the aforementioned and referenced exhibits. We recommend you sign this form and accept the gifts.

I acknowledge and accept the gifts listed in Exhibit "B", on behalf of the Texas Commission on Environmental Quality.

Mark R. Vickery, P.G.

Executive Director

Date:

Exhibit A

CHAPTER 575. ACCEPTANCE OF GIFT BY STATE AGENCY

§ 575.001. Definitions

In this chapter:

- (1) "Gift" means a donation of money or property.
- (2) "State agency" means a board, commission, council, committee, department, office, agency, or other governmental entity in the executive or judicial branch of state government. The term does not include an institution of higher education as defined by Section 61.003, Education Code.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.002. Gifts of \$500 or More

This chapter applies only to a gift that has a value of \$500 or more.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.003. Acceptance of Gift by State Agency Governing Board

A state agency that has a governing board may accept a gift only if the agency has the authority to accept the gift and a majority of the board, in an open meeting, acknowledges the acceptance of the gift not later than the 90th day after the date the gift is accepted.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997. Amended by Acts 1999, 76th Leg., ch. 143, § 1, eff. Sept. 1, 1999.

§ 575.004. Record of Gift

A state agency that accepts a gift must record the name of the donor, a description of the gift, and a statement of the purpose of the gift in:

- (1) the minutes of the governing board of the agency; or
- (2) appropriate agency records, if the agency does not have a governing board.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.005. Acceptance of Gift From Party to Contested Case Prohibited

A state agency may not accept a gift from a person who is a party to a contested case before the agency until the 30th day after the date the decision in the case becomes final under Section 2001.144. In this section, "contested case" has the meaning assigned by Section 2001.003.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

Exhibit B

	REIMBURSED TOTAL	\$1,014.60		\$1,450.88		\$1,616.03
	<u>~</u>	\$33.00 \$442.75 \$108.44 \$466.41			\$62.05 \$749.60 \$178.93 \$460.30	\$787.00 \$116.59 \$664.80 \$36.00
June 2008	REIMBURSED	Public Transport: Air: Meals: Lodging: Parking:			Fares: Air: Meals: Lodging:	Air: Meals: Lodging: Parking: Mileage:
through	DATE RECEIVED	03/25/08	03/06/08			03/24/08
March 2008	PURPOSE OF TRIP	Attend the AOSDWA Security Coordinators Workshop	ASTSWMO Focus Group Meeting			Resource Conservation Challenge Workshop
FAL QUALITY BURSEMENT	DESTINATION	01/22/08-01/25/08 New Orleans, LA	11/08/07-11/09/07 Washington, D.C.			03/04/08-03/07/08 Crystal City, VA
IRONMEN] RTY REIMI	DATES OF TRAVEL	01/22/08-01	11/08/07-1			03/04/08-0
TEXAS COMMISSION ON ENVIRONMENTAL QUALIT DECLARATION OF THIRD PARTY REIMBURSEMENT OVER \$500.00	G TRAVELERS ON NAME	Kunze, Jeffrey	Association of State Cedilote, Marshall and Territorial Solid Waste Management Officials -			Greer, David
TEXAS CON DECLARAT OVER \$500.00	REIMBURSING TRAVI ORGANIZATION NAME	"Association of State Drinking Water Administrators - AOSDWA	Association of State and Territorial Solid Waste Management Officials -			ASTSWMO

\$1,075.80		\$1,015.10	\$1,031.89		\$902.75
	\$18.75 \$512.00 \$52.50 \$460.00 \$18.00	\$17.00 \$551.60 \$42.00 \$370.00	\$18.00 \$16.50	\$14.16 \$3.00 \$443.00 \$78.88 \$460.30 \$18.00 \$14.55	\$12.00 \$282.50 \$114.93 \$469.32 \$24.00
	Transportation: Air: Meals: Lodging: Parking:	Transportation: Air: Meals: Lodging:	Parking: Mileage:	Pares: Transportation: Air: Meals: Lodging: Parking: Mileage:	Taxi: Air: Meals: Lodging: Parking:
05/19/08		03/11/08	04/14/08		06/10/08
Participate in ASTSWMO State/Federal Issues Coordination Focus Group		Attend ASTSWMO State/Federal Focus Group Meeting	ASTSWMO Sediments Focus Group Meeting		· 2008 Exchange Network National Meeting
02/21/08-02/22/08 Washington, D.C.		06/10/07-06/12/07 Washington, D.C.	03/17/08-03/19/08 Washington, D.C.		04/28/08-05/01/08 Nashville, TN
Posnick, Allan		Posnick, Allan	Reat, Vickie		Blanchard, George
ASTSWMO		ASTSWMO	ASTSWMO		ECOS- Environmental Council of States

\$1,032.50	\$1,400.00	\$939.86	\$614.16
\$358.00 \$166.00 \$446.22 \$28.28 \$34.00	\$61.00 \$118.00 \$592.00 \$131.00 \$498.00	\$170.00 \$340.00 \$40.00 \$389.86	\$69.00 \$171.50 \$334.14 \$24.00 \$15.52
Air: Meals: Lodging: Mileage Misc:	Fares: Transportation: Air: Meals: Lodging:	Meals: Lodging: Parking: Mileage:	Transportation: Meals: Lodging: Parking Mileage:
06/03/08	03/19/08	80/50/90	03/10/08
Attend and Participate in the EPA's NAFT Government Advisory Committee Meeting	To Attend the GWPC Meeting	Spring 2008 Conference and Board of Directors Meeting	Attend a National Advisory Committee Meeting to develop chemical-specific Acute Exposure Guideline Levels
04/15/08-04/17/08 Washington, D.C.	02/25/08-02/27/08 Washington, D.C.	04/14/08-04/18/08 Oklahoma City, OK	12/04/07-12/07/07 Orlando, FL
Rubinstein, Carlos	Knape, Ben	Bynum, Malcolm P.	Grant, Roberta L.
EPA- Environmental Protection Agency	GWPC- Ground Water Protection Council	Southern Environmental Enforcement Network	USEPA

\$1,090.95		· · · · · · · · · · · · · · · · · · ·	\$1,054.45		\$14,238.97
	\$2.70 \$224.00 \$825.69 \$24.00 \$14.56		\$756.25	\$247.50 \$20.99	\$14,238.97
,	Transportation: Meals: Lodging: Parking: Mileage:		Air: Meals:	Lodging: Parking:	TOTALS:
03/26/08		05/20/08			
Attend a National Advisory Committee meeting to develop chemical-specific Acute Exposure Guideline Levels (NAC/AEGL-		Support Chairman Garcia in his role as representative at a meeting of the Environment Water Table of the Border Governors Conference and moderate the	medino		
03/05/08-03/05/08 Alexandria, VA		04/09/08-04/11/08 San Diego, CA			
Grant, Roberta L.		Western Governors Niemeyer, Stephen M. Association			
USEPA		Westem Gove Association			

Exhibit C

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: MC215.

(1) Employee's Name:	Jeffrey Kunze				
(2) Dates of Travel:	01/22/08 -01/25/08				
(3) Destination:	New (New Orleans, LA			
(4) Purpose:	Attend The Association of State Drinking Water Administrator's Security Coordinators Workshop				
(5) Reimbursing Organiz	zation:	Association of Sta	te Drinking Water Administrators		
6) Itemized Expenses:					
Description		Total	Additional Comments		
Fares:		\$			
Public Transportation		\$ 33.00			
Rental Car		\$			
Air		\$ 442.75			
Meals		\$ 108.44			
Lodging		\$ 406.41			
Parking		\$ 24.00			
Other:					
Business Telephone Call	S	\$			
Personal Vehicle Mileag	e	\$			
Seminar Registration/Fee	es	\$			
Misc. (Describe under comments)		\$			
Grand Total		\$ 1014.60			
Approval Signatures: (7) Employee Signature.		1,7/08			
(8) Supervisor Signatu	re/Date	/ / 7//00			

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

TCEQ-10051 (Rev. 01/2007)

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	Marshall Ceducite				
(2) Dates of Travel:	FLOS P-8 3-dwared				
	Longhung ton DC				
(4) Purpose:					
(5) Reimbursing Organiz	ation: ASTSWME				
	(6) Itemized Expe	nses:			
Description	Total	Additional Comments			
Fares:	\$ 6205				
Public Transportation	\$				
Rental Car	\$				
Air	\$ 749,60				
Meals	\$ 178 93				
Lodging	\$ 460.30				
Parking	\$				
Other:					
Business Telephone Call	s <u>\$</u>				
Personal Vehicle Mileage	e \$				
Seminar Registration/Fee	es \$				
Misc. (Describe under comments)	\$				
Grand Total	\$ 1450.88				
Approval Signatures: (7) Marshall Co Employee Signatur (8)		_			
Supervisor Signatu	1 1 1 1				

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	David	l Greer	
(2) Dates of Travel:	3/4/20	008 - 3/7/2008	
(3) Destination:	Crysta	al City, Virginia	
(4) Purpose:	Resou	rce Conservation Chal	llenge Workshop
(5) Reimbursing Organiz	zation:	ASTSWMO	
		(6) Itemized E	xpenses:
Description		Total	Additional Comments
Fares:		\$	
Public Transportation		\$	
Rental Car		\$	
Air		\$ 787.00	
Meals		\$ 116.59	
Lodging		\$ 664.80	
Parking		\$ 36.00	
Other:			
Business Telephone Cal	lls	\$	
Personal Vehicle Milea	ge	\$ 11.64	
Seminar Registration/Fe	ees	\$	
Misc. (Describe under comments)		\$	
Grand Total		\$ 1616.03	
Approval Signatures:		3/24/08	
Employee Signati	ure/Date	3/24/08	
Supervisor Signa	ture/Dat	e	: 1

The employee supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name:	Allan l	Allan Posnick				
(2) Dates of Travel:	Februa	February 21-22, 2008				
(3) Destination:	Washir	ngton, D.C.				
(4) Purpose:		pate in ASTSWMO Standard patential patential representation Focus Group	ate/Federal Issues			
(5) Reimbursing Organization:		Assoc. of State and T Management Official	Cerritorial Solid Waste			
(6) Itemized Expenses:						
Description		Total	Additional Comments			
Fares:		\$				
Public Transportation	•	\$ 18.75				
Rental Car		\$				
Air		\$ \$512				
Meals		\$ 52.50				
Lodging		\$ 460.00				
Parking		\$ 18.00				
Other:						
Business Telephone Cal	lls	\$				
Personal Vehicle Milea	ge	\$ 14.55				
Seminar Registration/Fe	ees .	\$				
Misc. (Describe under		\$				
comments)						
Grand Total		\$ 1075.80				
Approval Signatures: (7) Allow	Por	il 5/19/08	·			
Employee Signat (8)		5/19/08				
Supervisor Signa	nure/Date	Ü				

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	Allan	Posnick		
(2) Dates of Travel:	June 1	0-12, 2007		
3) Destination:	Washi	ington D.C.		
(4) Purpose:	Attend	d ASTSWMO State/Fe	ederal Focus Group meeting	
(5) Reimbursing Organiz	ation:	Association of State Mgmt Officials	e and Federal Solid Waste	
		(6) Itemized E	expenses:	
Description		Total	Additional Comments	
Fares:		\$		
Public Transportation		\$ 17		
Rental Car		\$		
Air		\$ 551.60		
Meals		\$ 42		
Lodging		\$ 370		
Parking		\$ 18		
Other:				
Business Telephone Cal	ls	\$		
Personal Vehicle Mileag	ge	\$ 16.50		
Seminar Registration/Fe	es	\$		
Misc. (Describe under comments)		\$		
Grand Total		\$ 1015,10		<u>-</u>
Approval Signatures: (7) Clue	R	1 = 129/08		
(8) Employee Signature (8) Supervisor Signature		3/11/08		

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

Posnick, Allan; Robles, Martha

6/13/2007 3:45 PM

Subject: A Psonick Request for 3rd Party Declaration form

Good Afternoon

Date:

The Travel Unit has on file a Third Party Reimbursement For Travel Expenses Review by Ethics Attorney approved form for Allan's travel to Washington June 10-12 2007, to attend the Navy Environmental Awards Ceremony. This is a friendly reminder the employee is responsible for submitting a Declaration of Third Party Reimbursement form (copy attached with instructions) **after reimbursement** from the Third Party to the Travel Unit, MC 181 or fax 239-6273.

Since this travel was very recent <u>reimbursement has probably not been received yet and if so just please be reminded</u> to submit the Declaration form in a timely manner once it is received.

The Declaration form is required by the Legal Division, Ethics Attorney to include in their report at the upcoming Commissioner's Agenda meeting. Please submit the Declaration for this trip if you have received reimbursement as soon as possible. Preferably by the close of business Friday June 15th since the Ethics Attorney has just requested all Declarations for this quarter be reported to them by Monday June 18.

A Declaration must be submitted even if the employee receives no direct monetary reimbursement from the Third Party but they pay for expenses on their behalf such as airfare or lodging, those expenses must be declared. If you are unsure of the dollar amount paid by the Third Party direct to a vendor(s) please contact the Third Party and request the information since estimates are not acceptable for the Ethics Attorney. Please contact me if you need further assistance. Thanks

Pam Byas
Financial Administration Division - Travel Unit
Fravel Accountant
Office # 512-239-0256
Fax # 512-239-6273

6/13/2007

, as - Your Declaration of 3rd Party expenses

From:

Pam Byas

To:

Posnick, Allan

Date:

2/29/2008 5:09 PM

Subject: Your Declaration of 3rd Party expenses

Good Afternoon

According to our files the Ethics Attorney approved you for reimbursement of third party expenses for travel dates 06/11- 06/12/07 by ASTSWMO. To date the Travel Unit has not received your Declaration of 3rd Party Reimbursement form for this trip. Please complete and submit the Declaration form attached as soon as possible if you have already been reimbursed for this travel even if expenses were paid on your behalf those must be declared. If you have not yet received reimbursement or did not take the trip please reply to this email with that information for documentation.

Thanks

Pam Byas Financial Administration Division - Travel Unit Travel Accountant Office # 512-239-0256 Fax # 512-239-6768

2332

FOR TRAVEL EXPENSES

A ETHICS ATTORNEY

The property of Third-Party Reimbursement for travel for inaccurate, any approval given will be void to be in violation of the Texas Commission on Environmental Quality's (TCEQ) policy that the property of the Agency's Ethics Attorney before receiving Third-Party reimbursement for isses. Approval is based on, and limited to, the following information that you provided:

The property of the Agency's Ethics Attorney before receiving Third-Party reimbursement for isses. Approval is based on, and limited to, the following information that you provided:

The property of the purpose of the trip which is you will be in violation of the Texas Commission on Environmental Quality's (TCEQ) policy that you will be in violation by you will be in violated of the Agency's Ethics Attorney before receiving Third-Party reimbursement for requires prior approval is based on and british to the Ellipse. requires prior approval is based on, and limited to, the following information that you provided: trave) expenses. Approval is based on, and limited to, the following information that you provided: i, attest by my signature that the purpose of the trip which is Allan Posnick to attend the State/Federal Coordination Focus Group meeting of the Association of State and Territorial Solid Waste Management Officials (ASTSWMO) The proposed travel reimbursement is restricted to travel-related expenses: transportation, lodging and meals. I have checked the listing of contested case hearings before the TCEQ, and the entity reimbursing these travel expenses is not a party to a contested case hearing, nor has it been a party to a contested case hearing which has become final within the past thirty (30) days. (3)Reimbursing Source: **ASTSWMO** (4)Approval is Requested June 11-12, 2007 Dates of travel: Series of trips for above purpose for fiscal year Approval for Third-Party Reimbursement is granted for this trip. Each trip most be approved

senarately. Enrect reimbursement to employee is approved. Approval for Third-Party Reimbursement is granted for this series of trips for the purpose of . Direct reimbursement to employee is approved. 🗆 corrent tiscal year Approval for Third-Party Reimbursement is approved only if reimbursement is payable to TCEQ. Approval for Third-Party Reimbursement is DENIED

Any approval granted applies only to the method of payment. The employee must obtain approval for the trip from his/her supervisor(s).

nature of Ethics Attorney

5/30/01

This form must be submitted for review and approval by the Ethics Attorney, General Law Division. MC 173, at least seven working days prior to the departure date. After review by the Ethics Attorney, the form with the Travel Authorization should be submitted to Financial Administration, Travel Unit, MC215 or fax to 239-6768. Once the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, a copy of the "Declaration of Third Party Reimbursement" form must be sent to the Travel Unit, Attention: Sharon Steinfeldt, MC215.

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name:	Vicki	e Reat	
(2) Dates of Travel:	March	1 17 - 19. 2008	
(3) Destination:	Wash	ington. D.C.	
(4) Purpose:	ASTS	WMO Sediments Focus G	roup Meeting
(5) Reimbursing Organiz	ation:	Association of State & Territo Officials	orial Solid Waste Management
5) Itemized Expenses:			
Description		Total	Additional Comments
Fares:		\$ 14.16	Super Shuttle to hotel
Public Transportation		\$ 3.00	METRO
Rental Car		\$	
Air		\$ 443.00	
Meals		\$ 78.88	
Lodging		\$ 460.30	402.00 plus 58.30 in hotel tax
Parking		\$ 18.00	Austin airport
Other:			
Business Telephone Call	S	\$	
Personal Vehicle Mileage	e	\$ 14.55	
Seminar Registration/Fee	es	\$	
Misc. (Describe under comments)		\$	
Grand Total		\$ 1,031.89	

The employee supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

Supervisor Signature/Date

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	Georg	ge Blanchard	
•		5/1/2008	
(2) Dates of Travel:			R.E. 10 100 ction
(3) Destination:		ville, TN	JUN TE SEC
(4) Purpose:	2008	Exchange Network	National Meeting
(5) Reimbursing Organia	zation:	ECOS - Environ	mental Council of States
(6)	Itemize	ed Expenses: Pleas	National Meeting mental Council of States rese attached form for details.
Description		Total	* Additional Comments had spread sky
Fares:		\$	The fact that the fact the fact that the fac
Public Transportation		\$	tayi 12.00
Rental Car		\$	
Air		\$	282.50
Meals		\$	114.93
Lodging		\$	469.32
Parking		\$	24.00
Other:			
Business Telephone Cal	ls	\$	· · · · · · · · · · · · · · · · · · ·
Personal Vehicle Mileag	ge	\$	
Seminar Registration/Fe	es	\$	
Misc. (Describe under comments)		\$	
Grand Total		\$ 902.75	902.75 *
Approval Signatures:	Car	Mars	<u>C/10/08</u>
Employee Signatu	> 7		<u>C/16/68</u> <u>C/10/08</u>
Supervisor Signat	ure/Da (e	:	/

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

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5/20/03	Hoy Hambard	and date):	ase sign	ravel Policy (Ple	with ECOS T	per mile accordance anchard	\$ 0.485 per mile correct and in accorda George G Blanchard	S 0.485 per mile l certify that the above claim is correct and in accordance with ECOS Travel Policy (<i>Please sign and date</i>) : Nake Check Payable To: George G Blanchard	current rate is I certify that the above Make Check Payable
							ED	TAL AMOUNT OWED	GRAND TOTAL
\$ 469.32 \$ 902.75				156.44 15	156.44	156.44	"碰"	Other Subtotal	Other Hotel and
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TOTAL	は、一般のでは、「大学の大学の大学の「ものない」という。	2000年				(specify):	d Times (spe	Travel Start and End Dates and Times	Travel Star
CM				1, 2008	April 29-May 1,	Nashville, TN	pecify): Nas	Meeting Location and Dates (specify):	Meeting Lo
17th					onal Meeting	etwork Natio	Exchange Network National Meeting	Meeting Name (specify): 2008	Meeting Na
attentic.)1 Phone: (202) 624-3660	9ton, DC 20001	Washingto						
M. BOL	eet, NW	th Capitol Street, NW	444 North (S	eq.state.tx.u	oblancha@tceq.state.tx.us		Fax
r.	akouskas	ATTN: Kurt Rakouskas	ECOS -			3 7	512-239-3687		Phone
	original receipts for all items \$25 and more to ECOS for relinb.	receipts for a	original Mail to:		78711-3087	XT	Austin	" O	City/State/ZIP
,	a signed hard copy of this completed form and c	nail a signed	Please mail	3	i vii Oi ii i Oi ii i	37 MC-197	P.O.Box 13087 MC-197		Organization
avel for this	requested information. Calculations will be do	=	Type in the	Duality	e Blanchard Commission on Environmental Quality	chard ssion on Fn	George Blanchard		Name
Sh	**************************************	ons:	Instructions:						ADDRESS

BLA080520 Payee GEORGE G BLANCHARD Vendor ID BLANCHARDG Invoice Geory Blanchard-'08 Exchnage Network Nat... Description Account #: Discount \$0.00 \$0.00 Amount 06/02/2008 \$902.75 \$902.75 17255

EN 444 WA (20)

****Nice Hundred Two and 75/100 bollars

ENVIRONMENTAL COUNCIL OF THE STATES 444 N. CAPITOL ST N.W. SUITE 445 WASHINGTON, DC 20001 (202) 624-3660

WACHOVIA BANK

15-122/540 DATE

17255 ATE 17255

AMOUNT

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\$902.75

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Details or Back

06/02/2008

SAVU UB BE

VOID AFTER 90 DAYS

PAY TO THE ORDER OF:

SEVECE G BLANCHARD

(ENAS CHARISSINA) ON ERVIKORREREAL QUALITY
STATUS, PARASTER SOS

E L 2114

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name:	Carlos R	Rubir	istein, Ar	rea Direct	or			
(2) Dates of Travel:	April 15	- 17	, 2008					
(3) Destination:	Washing	gton,	DC					
(4) Purpose:					PA"s NAFT dee meeting.			
(5) Reimbursing Organiza	tion: E	EPA						
(6) Itemized Expenses:								
Description	,	Tota.	1		Additional Comments			
Fares:	-	\$					n	
Public Transportation	5	,						
Rental Car	9	þ		_			-	
Air	9	3	58.00	- *	Paid Directly by EPA		-	
Meals	<u></u>	b 1	66.00	_				
Lodging	5	4	46.22	_				
Parking	9	5					· ·	
Other:						£		
Business Telephone Calls	S	b					Annual Control of the	
Personal Vehicle Mileage	9	5 2	8.28		56 mi. * 50.5			
Seminar Registration/Fees	\$	· >						
Misc. (Describe under comments)		3.	4.00	<u> </u>	Intra-City Expenses: Airport: Hotel - \$10.00, Airport (Hotel) Parking - \$24.00	Ð ₹,		
Grand Total		6 6	74.50 ∤ 3	级流大	=11032.50			
Approval Signatures (7)) /h	M	1	alela	; \$			
Employee Signature/ (8) La lo c Supervisor Signature	odalf	fo		Sadl	ier 6/3/08			

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-62-73.

BEN KNAPE (1) Employee's Name: 02-25-27, 2008 (2) Dates of Travel: WASHINGTON D.C. (3) Destination: TO ATTEND THE GROUNDWATER PROTECTION (4) Purpose: COUNCIL MEETING. **GWPC** (5) Reimbursing Organization: (6) Itemized Expenses: Additional Comments Total Description 61.00 Fares: \$ 118.00 Public Transportation \$ Rental Car \$ 592.00 Air \$. 131.00 Meals 498.00 \$ Lodging \$ Parking Other: \$ Business Telephone Calls \$ Personal Vehicle Mileage \$ Seminar Registration/Fees \$ Misc. (Describe under comments) \$1,400.00 **Grand Total** Approval Signatures: 3/14/08 Employee Signature Date Supervisor Signature/Date

The employee supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name:	Male	colm P. Bynum	
(2) Dates of Travel:	April	114 - 18, 2008	
(2) Destination:	Oklal	homa City. OK	
(4) Purpose.	Sprin	g 2008 Conference an	nd Board of Directors Meeting
(5) Renmbursing Organiz	kation:	Southern Environn	nental Enforcement Network
(6) Itemized Expenses:			
Description		Total	Additional Comments
Fares:		\$	
Public Transportation		\$	
Rental Car		\$	
Air		\$	
Meals		\$ 170.00	
Lodging		\$ 340.00	
Parking		\$ 40.00	
Other:			
Busmess Telephone Calls	· ·	\$	
Personal Vehicle Mileage		\$ 389.86	
Seminar Registration/Fee	8	\$	
Misc. (Describe under comments)		\$	
Grand Total		\$ 939.86	
Approval Signatures:		6/3/08	
Employee/Signatur (8) Supervisor Signatur	4	1 6/5/08))

The employee supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Financial Administration, Travel Unit MC215

Roberta L. Grant
12-04-07 to 12-07-07
Orlando, Fl
Attend a National Advisory Committee meeting to develop chemical-specific Acute Exposure Guideline Levels

(6) Itemized Expenses:

TO 1.1	Total	Additional Comments
Description		Additional Comments
Fares:	\$:	
Public Transportation	\$ 69.00	
Rental Car	\$	
Air	\$	
Meals	\$ 171.50	
Lodging	\$ 334.14	
Parking	\$ 24.00	
Other:		
Business Telephone Calls	<u> </u>	
Personal Vehicle Mileage	\$15.52	
Seminar Registration/Fees	\$	
Misc. (Describe under	\$	
comments)	. <u></u>	
Grand Total	\$ 614.16	

Approv (7)	al Signatures:	Zw. X	3-7-08	
I	imp / ovec Signa			

Supervisor Signature/Date

The employee-supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Financial Administration, Travel Unit MC215

(1) Employee's Name:	Roberta L. Grant
(2) Dates of Travel:	3-2-08 to 3-5-08
(3) Destination:	Alexandria, VA
(4) Purpose:	Attend a National Advisory Committee meeting to develop chemical-specific Acute Exposure Guideline Levels (NAC/AEGL-45)

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 2.70	
Rental Car	\$	
Air	\$	
Meals	\$ 224.00	
Lodging	\$ 825.69	
Parking	\$ 24.00	
Other:		
Business Telephone Calls	\$.	
Personal Vehicle Mileage	\$ 14.56	
Seminar Registration/Fees	\$	
Misc. (Describe under	\$	
comments)		The second secon
Grand Total	\$ 1090.95	

Approval Signatures:

(7) 3-25-08

Employee Signature/Date

(8) 1 3-25-07

Supervisor Signature/Date

The employeersupervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and one copy forwarded to the Travel Unit, Attention: Sharon Steinfeldt MC215.

(1) Employee's Name:	Stepho	en M	I. Niemeyer	, P.E.		
(2) Dates of Travel:	April 9)-11.	2008			
(3) Destination:	San D	iego.	California			
(4) Purpose:	a meet	ing o	of the Enviro	nment W	role as representative at ater Table of the Border erate the meeting	
(5) Reimbursing Organiz	cation:	W	estern Gover	nors Asso	ociation	
			(6) Itemiz	ed Exper	nses:	
Description		Т	otal		Additional Comments	
Fares:		\$				
Public Transportation		\$				
Rental Car		\$				
Air		\$	756.25	_		
Meals		\$	29.71			
Lodging		\$	247.50			
Parking		\$	20.99			
Other:						
Personal Vehicle Milcag	e	\$				
Seminar Registration/Fe	es	\$				
Misc. (Describe under comments)						
Grand Total		<u>\$</u>	1054.45			
Approval Signatures:	12		5/14	108	_	
Employee Signatu (8)	re/Date	→ ſ	5/19/6	5	_	

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source